

CLASS REGISTRATION GUIDELINES

How to Register: By mail, by phone, in person or online. The registration deadline is noon the day prior to the class start date. Classes are filled on a first-come, first-served basis. Due to increased demand for classes, full payment must be made at the time of registration.

Arrival & Departure: Please use the west studio entrance. Children should arrive no more than 5 minutes before the start of class. The parent/guardian must accompany the child to his/her designated studio. Pick up your child promptly at the end of class. The parent/guardian must pick up their child from his/her studio. In case of emergency, please notify LUX at 402-466-8692.

Class Size: Most classes have a maximum enrollment of 8 students. A minimum of 3 students is necessary for a class to run.

Refunds: Membership fees are non-refundable. Full tuition refunds or credits will be issued if a class is cancelled by the LUX. Credits or refunds, minus a \$10 processing fee, will be issued if a student withdraws at least a week prior to the start date of a class. No refunds or credits will be issued if enrollment is withdrawn after that time.

Make-up Classes: If a class is cancelled due to inclement weather or other variables, a makeup class is scheduled. If a student is unable to attend a class meeting for any reason, LUX is not responsible for providing make-up classes. Individual instructors may be willing to hold a make-up class or have a student attend a class during the following session. This should be arranged through the Education Director.

Open Studio Hours: All adult students have access to their designated studios throughout the duration of their class. Open hours are posted in the studios monthly. Animals, children and/or guests are not permitted to attend open hours.

Other: Outside food or drink are not allowed in classes. Please notify the instructor and staff if your child has any medical conditions that we should be aware of. LUX Center reserves the right to expel students for disruptive and unsafe behavior.